



ANGUS LIBRARY AND ARCHIVE

REGENT'S PARK COLLEGE

Application for Permission to use Photographs

Non-electronic publication only

NOTE: The Angus Library and Archive in all instances retains the copyright and Publication Right in all photographs taken.

1. PERSONAL INFORMATION

Name (BLOCK LETTERS) _____

Company (BLOCK LETTERS) _____

Address (BLOCK LETTERS) _____

Email _____ Phone _____

This form should be returned to:
**The Angus Library and Archive,
Regent's Park College.**
Add: Pusey St, Oxford, OX1 2LB
Tel: (01865) 288120
Fax: (01865) 288121

I hereby apply for permission to use the copyright photographs listed below in the following publication:

2. DETAILS OF PUBLICATION Book, periodical, partwork, video

OTHER USE Please give details whether a book jacket, poster, film, CD cover etc

Title _____

Author _____

Publisher _____ Size of Print Run _____

Date of Publication and Price _____

3. RIGHTS REQUIRED (non-exclusive)

OR

A. one country, one language

English language: European Union (including UK), and commonwealth

or English language: North America

or Other single language: please specify _____

B. World rights, one language: please specify _____

C. World rights, all languages

4. DETAILS OF MATERIAL TO BE PRODUCED Please attach another page if more space is required.

| | Title | Shelfmark | Page No. | Additional information |
|---|-------|-----------|----------|------------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |

5. CONDITIONS

If permission is granted, I agree to abide by the following conditions. I understand the permission may be withdrawn at any time if any part of these conditions is infringed and that I shall be liable to indemnify the Library for any loss which it suffers because of such infringement.

- I acknowledge that it is my responsibility to obtain any necessary consent to reproduce the photographs supplied by the Library from the owner of any copyright materials photographed and I enclose a copy of such consent. I will indemnify the Library against any claim which may be made against it if I fail to obtain appropriate consent or fail to abide by the terms of that consent.
- I undertake to include in the publication an acknowledgement of the Library naming it as 'The Angus Library and Archive, Regent's Park College' and giving the shelfmark of the work with page number(s).
- I will submit a proof of the reproduction and any accompanying letterpress to the library if the Library requires me to do so.
- I will present a copy of the publication to the library.
- I will not use the materials supplied by the library for any purposes other than that specified above.

NAME of the applicant (BLOCK LETTERS): _____

***SIGNATURE** of the applicant: _____

DATE: _____

* This must be the signature of the person making the request. A stamped or typewritten signature of an agent, is not acceptable.

Office Use:

Fees for the reproduction of Angus Photographs

Non-electronic publication only

Applicable from 1 September 2009

1. Books / Periodicals / Partworks / DVD inserts

| Rights | Black & White | Colour |
|--------------------------------|---------------|--------|
| A. One country, one language | £20 | £40 |
| B. World rights, one language | £40 | £80 |
| C. World rights, all languages | £80 | £100 |

- Non-exclusive, one-time, one edition only. Subsequent editions and reprints will be charged at 60% of standard fee.
- VAT is chargeable where appropriate.
- A sliding scale of discounts is allowed on 10 or more images to appear in one work.
- These rates are for editorial use only. For use in advertisements refer to the College Librarian.

2. Book Jackets / Magazine covers / CD covers / DVD Covers

| Rights | Black & White/Colour |
|--------------------------------|----------------------|
| A. One country, one language | £100 |
| B. World rights, one language | £150 |
| C. World rights, all languages | £200 |

- Non-exclusive, one-time, one edition only. Subsequent editions and reprints will be charged at 60% of standard fee.
- VAT is chargeable where appropriate.

3. Television / Film (up to 6 seconds)

| Rights | Black & White/Colour |
|---|----------------------|
| A. One program, one transmission, one country | £100 |
| B. One program, one transmission , world | £150 |
| C. One program, unlimited use (multiple transmissions, world) | £500 |

- Non-exclusive, one-time, one edition only. Every six seconds will be charged at 50% of the standard fee.
- Repeats will be charged at 60% of standard fee.
- VAT is chargeable where appropriate.

4. For any other use such as cards, posters, fine art prints etc, a fee or licence agreement will be negotiated with the College Librarian.